



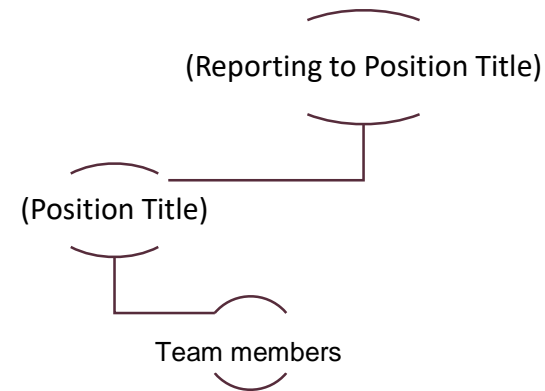
JOB PROFILE

Reporting Channel

Position Title

Career Level

Department



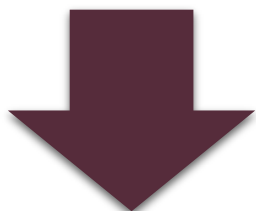
Duties & Responsibilities

Duties & Responsibilities			
Major Responsibilities	Weight	Minor Responsibilities	Weight
1.	%	6.	%
2.	%	7.	%
3.	%	8.	%
4.	%	9.	%
5.	%	10.	%

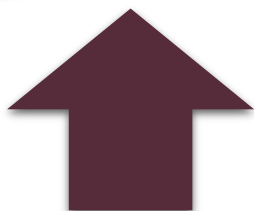


Jobedia

Communication channel



Suppliers



Customers

Complex

Task Matrix



Brief statement about the tasks' characteristics

Simple

Unified

Stable

Unstable

Various

Working Responsibility

Scope of Authority

❖ Decision making authority

❖ Staff authority

❖ Financial authority

Working Conditions

❖ Working atmosphere: Indoor or Outdoor

❖ Working shift:

❖ Work hazards:

❖ Mental effort: % - Physical effort: %

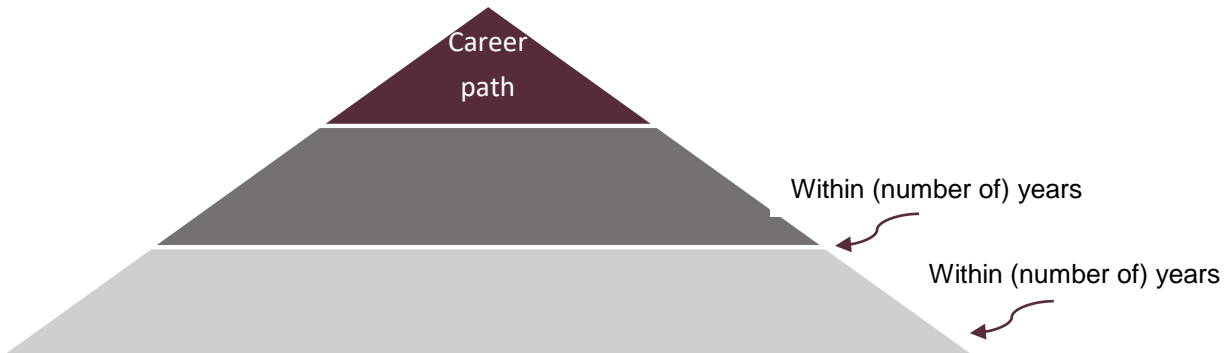


Requirements

Educational Background – Academic Knowledge	Computer skills	Language
❖ ❖ ❖ ❖	❖ ❖ ❖ ❖	❖ ❖ ❖ ❖

Specifications

Skills	Leadership & Expertise	Attributes
❖ ❖ ❖ ❖ ❖	❖ ❖ ❖ ❖ ❖	❖ ❖ ❖ ❖ ❖



KPIs
❖ ❖ ❖ ❖ ❖